

Retake Policy

All students are given up to two opportunities to retake assessments. If a student desires to retake an assessment, the student must notify the teacher within 24hrs of the returned grade. The student and teacher then decide upon a date that is within one week of the received grade to retake the assessment. After receiving the grade of the first retake, then the before policy applies to the final retake.

According to the teacher's discretion, the following options are available for retakes:

- The student has the opportunity to solve any missed questions on the assessment for half credit.
- A new assessment is designed by the teacher that identifies whether or not the student now has a competent understanding of the learning objectives.
- The entire class has the opportunity to retake an assessment if the class collectively has an average below a 60%.

If a student has failed an assessment (below a 60%), then it is mandatory for the student to retake the assessment. It is also mandatory for said student to attend all "EI" sessions with the appropriate teacher until the student has proven mastery of the material through the assessment retake.

Missing Assignment Policy

If a student has a missing assignment, it is mandatory for that student to attend all "EI" sessions with the appropriate teacher until the missing assignment has been completed.

If a student has more than three overall missing assignments, across all subjects, after a two academic week grace period, then the student is required to meet with the dean to develop an intervention plan, the student's guardians are notified and the student faces possible consequences, including, but not limited to, loss of shore leave.