

Attendance Policy for Absences & Tardiness

Life onboard Sørlandet is unique, offering its students multiple challenges including time management. Students are faced with many calls upon their time beyond that of academics including day watch, night watch, and galley. If a student is late or misses a class due to one of the previously mentioned duties or for a medical reason, it is their responsibility to notify the teacher and to make up any work that was missed.

Attendance in class is imperative to student learning and academic success. If a student is choosing to not attend class or is not making it a point to arrive punctually, they are missing out on important instruction and development time. It also reveals a lack of personal responsibility and respect towards themselves and the teacher which needs to be addressed. The following is the policy concerning unexcused tardiness and absences:

Tardiness – *The below are applied overall, to the entirety of a student's classes. They are not individually dependent on subjects or teachers.*

1st-2nd: verbal warning from the teacher

3rd: teacher writes and submits a formal behavioral incident report to the dean

4th: behavioral incident report and student meets with the dean

5th: behavioral incident report, meeting with the dean, parents are notified

For every ensuing tardiness, a behavioral incident report is written and the amount tardy correlates to twice that amount of time taken from shore leave. For example, 10 minutes late to class results in 20 minutes less of shore leave.

Absences– *The below are applied overall, to the entirety of a student's classes. They are not individually dependent on subjects or teachers.*

1st: verbal warning from the teacher

2nd: teacher writes and submits a formal behavioral incident report to the dean

3rd: behavioral incident report, and student meeting with the dean

4th: behavioral incident report, meeting with the dean, parents are notified

For every ensuing absence, a behavioral incident report is written and twice the correlating amount of time is taken of shore leave. For example, a one-hour class is skipped results in a two-hour loss of shore leave. The student is also not allowed to leave for shore leave until all work that was missed due to skipping class has been made up. If continued absences become a troubling pattern, then the student is placed on a behavior contract that can result in the student being expelled from the program.

Loss of Shore Leave

If a student has lost shore leave due to behavioral reasons, they are on duty for that period spent onboard; meaning that they are responsible for assisting the crew with any maintenance or other tasks required of them. It is not a period for watching movies or napping. If a student is caught not adhering to the guidelines of loss of shore leave, then additional consequences are administered.